

**WEST PARK HOSPITAL DISTRICT
JOB DESCRIPTION**

JOB TITLE: Student Nurse Extern

IMMEDIATE SUPERVISOR: Staff RN/Med-Surg Nurse Manager/DON

JOB SUMMARY: The student nurse extern assists in providing care to ill patients, and assists patients with activities of daily living under the direction and supervision of a Registered Nurse. May perform other non-patient care duties as assigned.

The staff member must be able to demonstrate the knowledge and skills necessary to provide care appropriate to the age of the patients served on his or her assigned unit. The individual must demonstrate knowledge of the principles of growth and development over the life span and possess the ability to assess data reflective of the patient's status and interpret the appropriate information needed to identify each patient's requirements relative to his or her age-specific needs, and to provide the care needed as described in the unit's/area's/department's policies and procedures.

AGES SPECIFIC TO ALL AREAS:

Newborn-	Birth through 1 month	Adolescent/Teenager-	13 years through 17 years
Infant-	1 month through 1 year	Young Adult-	18 years through 34 years
Toddler-	2 years through 3 years	Middle Adult-	35 years through 50 years
Preschool-	4 years through 5 years	Mature Adult-	51 years through 69 years
School Age-	6 years through 12 years	Geriatric Adult-	70 years +

CULTURE/RELIGIOUS ASPECTS: Employee will care for patients of all cultural and religious backgrounds. In view of the seasonal influx of people from all over the world, be prepared to care for patients of diverse cultural and/or religious backgrounds.

ETHICS AND COMPLIANCE: Employee performs within the prescribed limits of the hospitals/departments Ethics and Compliance Program. Is responsible to detect, observe and report compliance variances to their immediate supervisor, or upward through the chain of command, the Compliance officer or hospital hotline.

ESSENTIAL FUNCTIONS:

1. Assists nurse in admission, transfer, and discharge of patients.
2. Assists in providing patient comfort and safety.
3. May assist with patient and family education as trained.
4. Provides personal care to patients, as bed bath, oral hygiene, combing hair, back care, dressing patients, changing bed linens, straightening rooms, and other general care as necessary and trained.
5. May perform routine procedures as enemas, douches, application of appliances for heat and cold treatments, dressing changes and catheter care at level of training.

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6. May assist physicians in simple procedures such as dressing changes, pelvic exams, suture removal, and removal of drains, etc.
7. Obtains and records patient vital signs, height, weights, and I&O measurements, and reports changes/variances.
8. Assists in maintaining proper oxygen flow on patients.
9. May **not** administer medications, start IV's or give IV medications.
10. Follows universal precautions and infection control policies.
11. Assists in maintenance of clean and safe environment.
12. Maintains confidentiality of patient information.
13. Maintains good interpersonal relationships with patients, visitors, hospital staff and physicians.
14. Follow back safety precautions for lifting and moving patients.
15. Attends departmental and hospital meetings and educational inservices.
16. Maintains a positive attitude toward co-workers, patients and visitors.
17. Performs other duties as assigned.

EDUCATION: The student nurse extern must be enrolled in an acceptable nursing education program in the State of Wyoming (school recognized by the State Board of Nursing).

EXPERIENCE: The student nurse extern will have completed at least one year of nursing education with clinical hours involved.

SKILLS: The School of Nursing will provide documentation of level of training to facilitate appropriate assignments.

WORKING CONDITIONS: Works in clean, well-lighted, heated and air conditioned area. Exposure to unpleasant sights, smells, and infectious diseases possible. Work schedule is on a casual relief basis without benefits. May need to work overtime as need arises. Holiday and weekend work as necessary.

PHYSICAL DEMANDS: Extensive standing, sitting, walking, heavy lifting.

My job requires that I lift:

	NEVER	OCCASIONALLY	FREQUENTLY	CONTINUOUSLY
A. Up to 10 lbs.			X	
B. 11 - 24 lbs.			X	
C. 25 - 34 lbs.			X	
D. 35 - 50 lbs.			X	
E. 51 - 74 lbs.		X		
F. 75 - 100 lbs.		X		
G. Above 100 lbs. STATE WEIGHT		X		
H. STANDING			X	
I. WALKING			X	
J. SITTING			X	

Any lifting of 35# or more requires the use of an assistive device and/or physical assistance.

EXPOSURE CATEGORY 1

1. Tasks that involve exposure to blood, body fluids or tissues. This includes all procedures or job related tasks that involve inherent potential for mucous membrane or skin contact with blood, body fluids or tissues, or potential spills or splashes of them.
2. Tasks that do not involve exposure to blood, body fluids or tissue, but exposure may be required as a condition of employment. Appropriate protective measures are readily available to these employees when needed.
3. Tasks that involve NO exposure to blood, body fluids or tissue and Category I tasks are not a condition of employment.

AGREED TO:

Applicant/Employee Signature

Date

Department Head

Human Resources Office

Reviewed: 8/01, 2/04

Revised: 2/20, 8/01

STUDENT NURSE EXTERN

Student Nurse Extern must be:

1. Enrolled in an acceptable nursing education program in the State of Wyoming. (School recognized by the State Board of Nursing)
2. The Student Nurse Extern will have completed at least one year of nursing education with clinical hours involved.
3. The School of Nursing will provide documentation of level of training to facilitate appropriate assignments.
4. A Registered Nurse with a BSN will supervise the assignments and delegation of duties.
5. A Registered Nurse with a BSN will provide for appropriate learning experiences and supervision of patient care duties at a level at which the student nurse is adequately trained.
6. A Registered Nurse will be assigned to directly supervise the student nurse extern and be willing to provide for learning experiences and discussion of nursing processes and Standards of Care.
7. The student extern will be hired on a casual relief status without benefits.
8. The student extern will be hired through a formal interview process.
9. The student extern will be employed at an hourly rate.
10. The student extern will practice within the designated job description.
11. The student extern is not licensed by the Board of Nursing and can only perform independently at the level of a CNA per the Board of Nursing Rules and Regulations.